

Sharankhola Govt. Degree College
College Committees

AY : 2021-2022

S.L	Name of Committees	Name, Designation and Subject	Position	Job Description
01.	Staff Council Executive Committee	1. Md. Shahidul Islam Sharif Assistant Professor, Department of Philosophy 2. Md. Altaf Hossain, Lecturer Department of English 3. Nourin Sultana, Lecturer Department of Marketing 4. Mohammad Abdul Jalil, Assistant Professor Department of Islamic Studies 5. Md. Sabir Ahmed Assistant Professor, Department of History 6. Akan Alamgir, Lecturer Department of Economics 7. Shahidul Islam, Assistant Professor Department of Secretarial Science	Secretary Join Secretary Treasurer Member Member Member Member	Conduct Executive Committee meeting and discuss all burning issues and make vital decisions for betterment of the students of the college
02.	Finance and Planning Committee	1. Principal (by virtue of post) 2. Vice Principal (by virtue of post) 3. Secretary, Staff Council (by virtue of post) 4. Secretary Academic Council (by virtue of post) 5. Abdul Alim, Lecturer Department of Management 6. Md. Mamun Talukder, Lecturer Department of Accounting	Convener Member Member Member Member Member	Planning and approving finance & budget of the college
03.	Tender and Purchase Committee	1. Ashim Kumar Das, Assistant Professor Department of Chemistry 2. Md. Shahidul Islam Sharif Assistant Professor, Department of Philosophy 3. Md. Mahiul Islam, Lecturer Department of Mathematics 4. Sub. Assistant Eng. (EEE) 5. Golam Mostofa, Demonstrator Department of Physics	Convener Member Member Member	Tender and Purchase
04.	Construction Repair & Development Committee	1. Mohammad Abdul Jalil, Assistant Professor Department of Islamic Studies 2. Shahidul Islam, Assistant Professor Department of Secretarial Science 3. Md. Altaf Hossain, Lecturer Department of English 4. Biprata Roy, Lecturer, Department of Physics 5. Jebunnesa, Lecturer Department of Political Science	Convener Member Member Member Member	Conduct all types of construction, repair & Development of the College building

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05.	Student advisory and Discipline Committee	1. Md. Sabir Ahmed, Assistant Professor Department of History 2. Akan Alamgir, Lecturer Department of Economics 3. Shahidul Islam, Assistant Professor Department of Secretarial Science 4. Golam Mostofa, Demonstrator Department of Physics 5. Talukder A. K. M. Aktaruzzaman Assistant Librarian	Convener Member Member Member Member	Keep the environment of the college quiet, calm and peaceful by negotiating with the students/student leaders about the burning issues.
06.	Hostel adviser Committee	1. Sarmin Sultana, Lecturer Department of Bangla 2. Ripan Dhali, Lecturer Department of Accounting 3. Sangit Mondal, Lecture, Department of History	Convener Member Member	Look after the hostel.
07.	Purchase Committee	1. Secretary, Staff Council 2. Join Secretary, Staff Council 3. Treasurer, Staff Council	Convener Member Member	Purchase the teaching aids and all necessary materials.
08.	Literature of Culture Committee	1. Md. Sabir Ahmed, Assistant Professor Department of History 2. Mollah Nazrul Islam, Lecturer Department of Bangla 3. Nikul Chandra Biswas, Lecturer Department of English 4. Md. Tofazzel Hossain, Lecturer Department of English 5. Nourin Sultana, Lecturer Department of Marketing	Convener Member Member Member Member	Conduct Literary and cultural competition and organize other functions like debating, drama etc.
09.	Magazine Publication Committee	1. Md. Altaf Hossain, Lecturer Department of English 2. Sarmin Sultana, Lecturer Department of Bangla 3. Mollah Nazrul Islam, Lecturer Department of Bangla 4. Nikul Chandra Biswas, Lecturer Department of English 5. Talukder A. K. M. Aktaruzzaman Assistant Librarian	Convener Member Member Member Member	Publish magazine and also make arrangement for publishing them in college website.
10.	Sports Committee	1. Md. Alim-Al Reza, Lecturer Department of Sociology 2. Md. Badruzzaman, Lecturer Department of Islamic History & Culture 3. Md. Mehedi Hasan, Lecturer Department of ICT 4. Md. Abu Jafar Nimery, Lecturer Department of Accounting 5. Suvash Chandra Das, Sports Teacher	Convener Member Member Member Member	Conduct annual sports and arrange Cricket and Football match.

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11.	Class Routing Committee	1. Md. Jamal Hossain, Lecturer Department of Geography	Convener	Prepare class routing for all classes/ subjects.
		2. Md. Mahiul Islam, Lecturer Department of Mathematics	Member	
		3. Bulbul Shake, Lecturer Department of Accounting	Member	
		4. Marium Akhter, Lecturer Department of Islamic History & Culture	Member	
12.	Academic calendar course plan preparation and implementation committee	1. Akan Alamgir, Lecturer Department of Economics	Convener	Prepare HSC Academic Calendar, Course Plan and make suggestion etc for better results.
		2. Md. Tazul Islam, Lecturer Department of Agriculture	Member	
		3. Razia Sultana Rakhi, Lecturer Department of Philosophy	Member	
		4. Md. Sabir Hossan, Lecturer Department of Entrepreneur Development	Member	
		4. Md. Kamruzzaman, Demonstrator Department of Geography	Member	
13.	Diary, Calendar, Prospect publication Committee	1. Md. Akbar Ali, Lecture Department of Islamic Studies	Convener	Publish the dairy, calendar, prospectus etc.
		2. Abdul Alim, Lecturer Department of Management	Member	
		3. Md. Mizanur Rahman, Lecturer Department of Accounting	Member	
		4. Md. Hafizur Rahman, Lecture Department of Sociology	Member	
		5. Md. Tofazzel Hossain, Lecturer Department of English	Member	
14.	ICT Committee	1. Md. Kawsar Hossain, Lecturer Department of ICT	Convener	Make arrangement for purchase and preparation of ICT related materials and software of Sharankhola Govt. College
		2. Md. Samim Hassan, Assistant Professor Department of Computer Operation	Member	
		3. Md. Hafizur Rahman, Lecturer Department of Sociology	Member	
		4. Md. Mehedi Hasan, Lecturer Department of Computer Operation	Member	
		5. Palash Kumar Saha, Lecturer Department of Sociology	Member	
15.	Health Center	1. Md. Hafizur Rahman, Lecturer Department of Sociology	Convener	Looking after/observation of health center.
		2. Marium Akhter, Lecturer Department of Islamic History & Culture	Member	
		3. Md. Liakat Hossain, Lecturer Department of History	Member	

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16.	Poor students welfare and scholarship committee	1. Md. Shahidul Islam Sharif, Assistant Professor, Department of Philosophy 2. Md. Sabir Ahmed, Assistant Professor Department of History 3. Akan Alamgir, Lecturer Department of Economics 4. Shahidul Islam, Assistant Professor Department of Secretarial Science 5. Jebunnesa, Lecturer Department of Political Science	Convener Member Member Member Member	List the deserved students and make suggestions to distribute the poor fund among them.
17.	Sexual Harassment and Bullying prevention committee	1. Faugia Hossain, Assistant Professor Department of Economics 2. Md. Alim-Al Reza, Lecturer Department of Sociology 3. Sarmin Sultana, Lecturer Department of Bangla 4. Bithi, Lecturer, Department of Management 5. Milon Krishana Mondol, Lecturer Department of Accounting	Convener Member Member Member Member	Sexual Harassment and Bullying prevention.
18.	Central Mosque Management Committee	1. Shahidul Islam, Assistant Professor Department of Secretarial Science 2. Md. Nurul Amin Khan, Lecturer Department of Production management and marketing 3. Md. Barek Khan, Demonstrator Department of Chemistry	Convener Member Member	Make arrangement for construction, rapier of renovation of central Mosque of Sharankhola Govt. College.
19.	Internal Audit Committee	1. Mohammad Abdul Jalil, Assistant Professor Department of Islamic Studies 2. Shaikh Rafikul Islam, Lecturer Department of Political Science 3. Razia Sultana, Lecturer Department of Philosophy	Convener Member Member	Conduct department of hostel and other audit.
20.	Rover Scouts	1. Mollah Nazrul Islam, Lecturer Department of Bangla 2. Nourin Sultana, Lecturer Department of Marketing	Convener Member	To be engaged in smooth running the rover scouts of this college.
21.	Center of Excellence in Teaching and learning committee	1. Ashim Kumar Das, Assistant Professor Department of Chemistry 2. Faugia Hossain, Assistant Professor Department of Economics 3. Md. Shahidul Islam Sharif Assistant Professor, Department of Philosophy 4. Md. Samim Hassan, Assistant Professor Department of Computer Operation 5. Suparna Rani Mistry, Lecturer Department of Finance, Banking & Insurance	Convener Member Member Member Member	Arranging digital classrooms for enjoyable teaching.

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22.	BNCC	1. Jebunnesa, Lecturer Department of Political Science 2. Md. Tofazzel Hossain, Lecturer Department of English	Platoon Commander (F) Platoon Commander (M)	To be engaged in smooth running the BNCC of this college
23.	Teacher's Club	1. Md. Jamal Hossain, Lecture Department of Geography 2. Suparna Rani Mistry, Lecturer Department of Finance, Banking & Insurance 3. Md. Abu Jafar Nimery, Lecturer Department of Accounting	Secretary Join Secretary Treasurer	Arranging indoor games for teachers.
24.	Teacher's Quarters	1. Md. Sabir Ahmed, Assistant Professor Department of History 2. Md. Jamal Hossain, Lecture Department of Geography 3. Md. Barek Khan, Demonstrator Department of Chemistry	Convener Member Member	Look after of teacher's quarter of this college.
25.	Library Development Committee	1. Akan Alamgir, Lecturer Department of Economics 2. Md. Alim-Al Reza, Lecturer Department of Sociology 3. Abdul Alim, Lecturer Department of Management 4. Talukder A. K. M. Aktaruzzaman Assistant Librarian 5. Md. Kamruzzaman, Demonstrator Department of Geography	Convener Member Member Member Member	Planning and designing how to make the library attractive to student purchase book and make suggestion for the development
26.	Bangabandhu and Mukti Zodda Corner development Committee	1. Md. Alim-Al Reza, Lecturer Department of Sociology 2. Md. Nurul Amin Khan, Lecturer Department of Production management and marketing 3. Biprata Roy, Lecturer, Department of Physics 4. Sharmin Akter, Lecturer Department of Accounting 5. Sanjib Kumar Sarnaker, Lecturer Department of Sociology	Convener Member Member Member Member	Planning and designing how to make the Mukti Zodda Corner a attractive to the student.
27.	Annual Siratannabi Committee	1. Mohammad Abdul Jalil, Assistant Professor Department of Islamic Studies 2. Md. Tazul Islam, Lecturer Department of Agriculture 3. Md. Rafiq Reza Ahmed, Lecturer Department of Political Science 4. Md. Mamun Talukder, Lecturer Department of Accounting 5. Herow Sheikh, Lecturer Department of Accounting	Convener Member Member Member Member	Arrange the Ham, Nad, Quran Teload, Milad Mahafil and Distribute the Prize.

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28.	Annual Puja Committee	1. Ashim Mistry, Lecturer Department of Management	Convener	Arrange of the sarasati puzza and culture function
		2. Pankoj Kumar Mondal, Lecturer Department of Political Science	Member	
		3. Nirmol Chandra Kirtunia, Lecturer Department of Sociology	Member	
		4. Tarun Kumar Biswas, Lecturer Department of Sociology	Member	
		5. Tusar Mojumder, Lecturer Department of Political Science	Member	
		6. Kishore Bairagee, Lecture Department of Management	Member	
		7. Suman Chandra Dey, Lecture Department of Management	Member	
29.	Private Employees Recruitment Committee	1. Ashim Kumar Das, Assistant Professor Department of Chemistry	Convener	Recruitment of private employees.
		2. Faugia Hossain, Assistant Professor Department of Economics	Member	
		3. Md. Altaf Hossain, Lecturer Department of English	Member	
		4. Md. Barek Khan, Demonstrator Department of Chemistry	Member	
30	National Day Celebration Committee	1. H. M. Abdul Halim, Assistant Professor Department of Sociology	Convener	Organizing the Programs as per state directives.
		2. Md. Sabir Ahmed, Assistant Professor Department of History	Member	
		3. Akan Alamgir, Lecturer Department of Economics	Member	
		4. Md. Badruzzaman, Lecturer Department of Islamic History & Culture	Member	
		5. Md. Kamruzzaman, Demonstrator Department of Geography	Member	
31.	Red Crescent	1. Md. Badruzzaman, Lecturer Department of Islamic History & Culture	Convener	To be engaged in smooth running the Red Crescent of this college